

**Please discuss the following important issues with your son/daughter:**

### **1. Misuse of Mobile Telephones**

Although we generally have good cooperation from students, it is important to remind students and parents of the School's Mobile Phone Policy.

#### **Mobile Phones and Social Media**

Mobile phones must be switched off on the school site during normal school hours, including lunch and break times. In the case of an emergency a mobile phone may only be used with the permission of a Teacher. Mobile phones must not be used to take photographs or videos anywhere in the school or the area immediately outside the school or on the School coaches. Failure to comply will result in the mobile phone being taken off the student and this will then have to be collected by the parent.

Any attempts to post written comments, video or photo images on free websites/social media, etc, via electronic communication, eg, You Tube, Facebook etc, which leads to bullying or humiliation of students or staff, or discredits the school, will be dealt with most severely and may lead to you losing your place at the School.

Should there be a lack of cooperation on this issue in the future, we may have to ban students from bringing mobile phones to School.

### **2. School Uniform**

We are grateful for your continued support in maintaining high standards of dress within the School. Please can you counsel your child about the need to ensure that ties are done up and shirts tucked in and badges are also on.

### **3. Jewellery**

The only jewellery permitted for students in Years 7 to 11 is one small pair of plain metal studs in the ear lobe Full guidelines on uniform are available on the website for your information.

### **4. Extreme Hairstyles**

Brightly coloured hair dyes, totally shaved or decorated scalps, eyebrow shavings etc are unacceptable for School. Hair accessories must be sensible and either black or burgundy.

### **5. Hair Dryers and Straighteners**

For health and safety reasons, hair dryers and straighteners must not be brought into School. Hair dryers are provided.

### **6. Chewing Gum**

Please counsel your son/daughter not to bring chewing gum on to the School premises. The School has undergone further refurbishment and we do not want furniture and carpets damaged due to a minority of youngsters failing to comply. Should your child be caught with chewing gum on the premises, you will be asked to come to School to collect him/her.

### **7. Valuable Items**

Students should not bring valuable items to School with them. The School cannot be held responsible for such items and parents are advised to make their own insurance arrangements as the School does not have insurance cover for theft or loss of students' personal items, ie. jewellery, mobile phones, ipods, mp3 players etc.

**TO BE KEPT FOR REFERENCE INSIDE THE STUDENT PORTFOLIO**